Position Title: Graduate Assistant for Research and Teaching

Reports to: Lauren K. Nelson, Department Head, to be assigned.

Terms of Employment:
* For the fall semester: 10 hours per week, beginning August 21, 2022 and ending December 15, 2022.
* For the spring semester: 10 hours per week, beginning January 23, 2023 and ending May 10, 2023.

Compensation:

- Graduate Assistantship salary is $2,697.50 per semester. This amount may increase upon adjustments made by the Graduate College.
- Graduate Assistants may qualify for in-state tuition and fees.
- Graduate Assistants receive University holidays and do not work during Thanksgiving Break, Spring Break, or the interims between semesters.
- For more information on the Graduate Assistantship System and procedures: [https://grad.uni.edu/faq-graduate-assistantship](https://grad.uni.edu/faq-graduate-assistantship).

Position Description:

Area of Research:
1. Attend lab meetings.
2. Collect and analyze data.
3. Code and enter data (e.g., SPSS).
4. Recruit participants.
5. Maintain and organize research records.
6. Search and synthesize research-related literature.
7. Other research activities as assigned by immediate supervisor or Department Head.

Area of Teaching
1. Attend class and assist with presentations.
2. Assist with creating multimedia presentations.
3. Facilitate class discussions and small group activities.
4. Assist with creating assignment and tests and grading.
5. Present class materials in the absence of the professor.
6. Assist students with accommodations and accessibility needs.
7. Provide individual supplemental instructions/tutoring and mentoring.
8. Maintain and organize class records.
9. Prepare supplemental materials (e.g., web links, handouts).
10. Update and coordinate web presence (e.g., BlackBoard, Google apps, etc.).
11. Assist with photocopying and scanning for classroom use and record keeping.

Qualifications:

- Must be a full-time, degree-seeking student in UNI’s speech-language pathology graduate program
- Must be enrolled in 9 graduate credits each semester of assistantship.
- Maintain a cumulative GPA of at least 3.00. First semester graduate students must have an undergraduate GPA of at least 3.00.
- B.A. degree in Communication Sciences & Disorders
- Have an official transcript on file in the Office of Admissions
- Be regularly admitted without provisions
- Must meet UNI's HRS employment eligibility

Application Process and Deadline:

Applications should be submitted at same time as graduate application.

Application for Graduate Assistantship | Graduate College (uni.edu)

UNI actively seeks to enhance diversity and is an Equal Opportunity/Affirmative Action employer. The University encourages applications from persons of color, women, individuals living with disabilities, and protected veterans. All qualified applicants will receive consideration for employment without regard to age, color, creed, disability, gender identity, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other basis protected by federal and/or state law.

12/13/2021